VITHEY MICROFINANCE

JOB DECRIPTION

Designation   : MIS Assistant (1 Post)
Position Location   : Head Office (Naypyitaw)
Report to   : IT & MIS Unit Manager

Duties and Responsibilities:

- Develop and maintenance in-house application.
- Develop reports from core banking database to support other departments.
- General maintenance to ensure successful functioning of core banking system.
- Create new branches, products, features, module in core banking system up on request.
- Identify, analyze and report occurred and potential user and/or system problems as well as coordinate with software vendor for solutions.
- Database administration functions.
- Support system upgrades, new features and/or product testing, and apply fixes/patches.
- Perform other tasks as required.

Qualifications:

- Bachelor's degree in Information Technology and Computer Science or related fields.
- At least 1-year experience in MIS or system development.
- Knowledge in C# or Java, PHP, ASP.Net, HTML, jQuery and CSS.
- Knowledge and experience in database management system such as MySQL, SQL Server, Window Server.
- Experience in developing MIS reports is an advantage.
- Knowledgeable in using API and development of API/ Web Service for external system integration is an advantage.
- Previous banking experiences in core banking system is an advantage.
- Good at support and problem-solving skill.
- Quick learner and able to learn.
- Ability to communicate in English.