Alliance အလိုင်းရန့်စ်
For Microfinance in Myanmar

External Vacancy Notice Number: Alliance/MDY/008/2024

WE ARE HIRING
ICT Officer
1 Post (Yangon)

RESPONSIBILITIES

- Ensure branch maintenance process of respective regional branches running smoothly.
- Check and follow-up branch maintenance process and branches' requirements regularly and report to ITM if needed.
- Assessment of hardware, and network requirements for branches.
- Review and resolve branches' requirements and system issues by coordinating with other IT teams.
- Manage the Weekly and Monthly Plan of ICT specialist.
- Manage the IT resources in ICT team.
- Responsible for IT expenses and IT asset procurement required in regional branches.
- Cooperate with other departments in IT related issues.
- Attending Regional meeting of regional IT arranged by Operation if necessary.
- Supporting setting up branches if needed.
- Collaborating with other IT teams and departments to integrate network systems with existing infrastructure and applications.
- Provide 2nd level support to end-users in troubleshooting and resolving of desktop PC, (hardware, software and application), network issues (WAN, LAN, WLAN).
- Provide related project management activities on IT & Other Department projects.
- Support ICT Specialist & Branch Visit at least one region in three months.
- Supporting HO System and Network Infrastructure.
- Organize and support IT End user training.
- Manage and Billing for FTTH.
- Manage asset maintenance.

JOB REQUIREMENTS

- Must be graduated from Computer University or related fields.
- Must be CCNA Certified or RHCSA or MCSA
- Good background knowledge in administration of Microsoft / Linux / VMware / Cisco platforms
- Minimum 3 Years in Working Experience in Related IT Field
- Can Communicate in English language
- Flexibility to work and can communicate with all level of employees
- Strong analytical and Problem-solving skills

Scan QR Code
&
Apply Job

Only shortlisted candidates will be contacted
Last date of Application:
31st May 2024 by 5 PM

Let's Build a Better Future Together